



# MAHENDRA COLLEGE OF ENGINEERING



## MINUTES OF 21ST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

Time: 10.30 am

Date: 30/08/2021

Members Present:

S. No.	Name of the Member	Designation	Category
1	Dr. N.Malmurugan	Principal	Chairperson
2	Dr.C.T.Sivakumar	Executive Officer	Management Representative
3	Dr.N.Mohanasundararaju	Dean- Academics	IQAC Coordinator
4	Dr.S. Rajalaxmi	HoD- Bio-Medical	IQAC Member
5	Dr.V.Ponniyin Selvan	COE	Member
6	Dr.S.Balamurugan	HoD- Mechanical	Member
7	Dr.M.Suganthi	HoD-ECE	Member
8	Dr.H.Lilly Beaulah	HoD - CSE	Member
9	Prof. K.Prasad Babu	HoD- Civil	Member
10	Dr.S.M.Kamali	HoD -EEE	Member
11	Dr. R.Nandhakumar	HoD- Mechatronics	Member
12	Dr.T.Akila	HoD-IT	Member
13	Dr.N.Thirumoorthy	HoD-MCA	Member
14	Mr.S.Senthil Kumar	Administrative Officer	Administrative Staff
15	Er.Sivasubramanian	Velavar Constructions	Member from Industry
16	Mr.S.Sukumar	Project Lead,L&T Infotech, Chennai	Member from Alumni
17	Mr.A.Abdul Aleem	Solvers India,Coimbatore	Employer
18	Mrs.J.Parveen Banu	Parent	Stake Holder
19	Mr.I.Raja	President,Minampalli Panchayat	Member from Local Community
20	Ms.S.Durga	IV yr ECE-Student	Student Member

Following Points were discussed and approved by the IQAC.

S.No.	Points Discussed	Target	Responsibility
1	<p><b>Action taken on the Minutes of the Previous Meeting.</b></p> <p>Action taken report on the minutes of the previous meeting was presented by the IQAC coordinator and approved by the IQAC members.</p>	-	All HODs
2	<p><b>First Year Induction Program:</b></p> <p>IQAC insisted to conduct the Induction Program to the First year students as per the AICTE Guidelines.</p>	September 21	Principal & HoDs
3	<p><b>Enrolment of Online Courses by the Students:</b></p> <p>Continuing the good response of the students in the last five months, Faculty members shall motivate more number of students to enroll for online courses matching with the courses offered in the semester of 2021-22 and become a mentor for that course.</p> <p>This will help the students to remain in the learning mindset, since regular physical classes cannot be conducted due to the pandemic.</p>	Continuous	All faculty members are to be instructed through the HoDs.
4	<p><b>Faculty Participation in Online Webinars / Refresher Courses / FDP:</b></p> <p>Following the good number of Faculty Registration in the last five months, faculty members who have not undergone any FDPs / Refresher courses shall register and participate in online webinars / FDPs / refresher courses to remain updated in the emerging technologies. In case of FDPs, the duration shall be minimum one week.</p> <p>This will help the faculty members to remain engaged during the periods when physical classes cannot be conducted due to the pandemic.</p>	Continuous	All faculty members are to be instructed through the HoDs.
5	<p><b>Content Development for the Community Radio station:</b></p> <p>IQAC advised the HoDs to develop content to be broadcast through Mahendra Community Radio, which should benefit the surrounding villages.</p>	January 2022	HoDs and select Faculty members

*N. Y. Jeyaraj*

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Mahendra Salem Campus,  
Minnampalli, SALEM 636 106  
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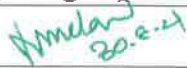
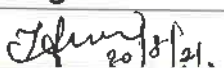

















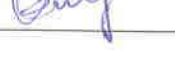
6	<b>Gender equity Programmes</b> IQAC instructed the Heads to conduct at least two more gender equity programs before Dec 2021.	Dec 2021	HoDs
7	<b>Students Satisfaction Survey (SSS)</b> Discussion on the Students Satisfaction Survey (SSS) conducted with the note that this year's survey shall be conducted before October 2021.	October 2021	HoDs


The meeting ended with a vote of thanks to the Chairperson and IQAC members and came to a close at 11.00 am.

  
IQAC Coordinator

  
IQAC Chairperson

  
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**Mahendra Salem Campus,**  
**Minnampalli, SALEM 636 106**  
**TAMILNADU**

Name of the Member	Signature	Name of the Member	Signature
Dr. N.Malmurugan		Dr.T.Akila	
Dr. C.T.Sivakumar		Dr.S.M.Kamali	
Dr.N.Mohanasundararaju		Dr. R.Nandhakumar	
Dr.V.Ponniyin Selvan		Dr.S. Rajalaxmi	
Dr.S.Balamurugan		Mr.S.Senthi Kumar	
Dr.M.Suganthi		Dr.N.Thirumoorthy	
Dr.H.Lilly Beulah		Er.G.Sivasubramanian	
Prof. K.Prasad Babu		Mr.S.Sukumar	
Mr.A.Abdul Aleem		Mr.I.Raja	
Mrs.J.Parveen Banu		Ms.S.Durga	



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